

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

Remimeo

Cl VIII Checksht HCO POLICY LETTER OF 15 NOVEMBER 1969

Dianetics Checksheet

Qual Sec Hat

Issue II

Tech Sec Hat

C/S Hat

Rights and Duties

The following Rights and Duties are to be posted in the staff area of every Qual Division and Tech Division, where they will be frequently seen by auditors and technical personnel.

They are to be printed green on white in letters at least 1 inch high, each on a separate card (4 total).

AN AUDITOR HAS THE DUTY:

- TO KNOW AND ABIDE BY THE AUDITORS CODE
- TO APPLY TECH EXACTLY AS PER HCOBS AND LRH TAPES
- TO BE THOROUGHLY FAMILIAR WITH THE FOLDER OF ANY PC HE AUDITS
- TO FOLLOW C/S INSTRUCTIONS EXACTLY IN SESSION
- TO REFUSE TO AUDIT AN INCORRECT C/S
- TO AUDIT ONLY THOSE MATERIALS ON WHICH HE HAS BEEN CHECKED OUT STARRATE
- TO BE FAMILIAR WITH AND APPLY ALL NEW TECHNICAL MATERIALS UP TO HIS CLASS LEVEL

AN AUDITOR HAS THE RIGHT:

- NOT TO AUDIT A PRECLEAR HE DOES NOT WISH TO AUDIT
- NOT TO AUDIT MORE THAN 5 HOURS PER DAY, 6 DAYS PER WEEK
- TO REFUSE A C/S HE KNOWS TO BE INCORRECT
- TO ASK TO BE REFERRED TO THE HCOB COVERING A C/S HE IS UNCERTAIN OF OR FEELS IS INCORRECT
- NOT TO BE PUNISHED FOR QUERYING A C/S WHETHER CORRECT OR NOT
- TO HAVE PCS, AUDITING ROOMS, AND MATERIALS MADE AVAILABLE TO HIM BY TECH SERVICES

A CASE SUPERVISOR HAS THE DUTY:

- TO REFUSE TO DISCUSS A CASE WITH EITHER THE AUDITOR OR THE PC
- TO REFRAIN FROM DISCUSSING OR MENTIONING DATA FROM PC FOLDERS SOCIALLY
- TO CORRECT HIS AUDITORS' APPLICATION OF TECH POSITIVELY, WITHOUT INVALIDATION
- TO ORDER THE AUDITOR TO CRAMMING OR RETRAINING FOR ANY FLUNKED SESSION
- TO MAINTAIN A STANDARD OF PROFESSIONAL CONDUCT
- TO C/S ALL FOLDERS DELIVERED TO HIM DAILY

A CASE SUPERVISOR HAS THE RIGHT:

- TO HAVE HIS OWN OFFICE
- TO HOLD NO OTHER POST
- NEVER TO RUSH HIS OWN C/S ACTIONS
- TO ACCEPT NO TECHNICAL ORDERS OR ADVICES OTHER THAN FROM LRH
- TO DEMAND A HIGH ADMINISTRATIVE STANDARD OF THOSE WHO WORK ON HIS LINES
- TO DEMAND THAT PCS DO NOT DISCUSS THEIR OWN CASES OR OTHERWISE VIOLATE PC RULES
- TO ISSUE AND GET COMPLIANCE ON ANY ORDERS NECESSARY TO THE PERFORMANCE OF HIS DUTY AND TECHNICAL RESULTS.

Lt. Nate Jessup, Chairman
Ens. Janet Guilford, Secretary
W/O Bob Guilford, Member

LRH:NJ:JG:BG/nt/ns
Copyright (c) 1969
By L. Ron Hubbard
ALL RIGHTS RESERVED

Qual Board of Investigation
for
L. RON HUBBARD
FOUNDER